

Director of Health Care Programs

Los Angeles, CA – Please email resumes to HR@ifhomeless.org

“Every person deserves compassion, dignity, and the safety of a place to call home.”

Homelessness is the largest social and public health crisis in California. Illumination Foundation (IF) is a growing non-profit organization dedicated towards disrupting the cycle of homelessness by providing targeted, interdisciplinary services in our recuperative care centers, emergency shelters, housing services and children's and family programs. IF currently has 13+ facilities with 22+ micro-communities scattered across Orange County, Los Angeles County and the Inland Empire.

Job Description:

The Director of Health Care programs will provide leadership and be responsible for the growth and development of all healthcare programs at Illumination Foundation including the new CalAIM programs. Under the supervision of the Executive Director of Healthcare Services, this position will collaborate with the leadership at IF to achieve organizational goals and improve the care delivery process. This position will be providing oversight for all identified recuperative care locations in LA, OC, and IE.

This is not a remote position and requires being on site at our Downtown Los Angeles location.

Responsibilities:

- Serve as a key member of the Illumination Foundation team by developing and implementing new policies and programs, guiding plans for programmatic expansion through community and hospital outreach, and monitoring operational compliance concerning licensure and accreditation to the standards of State and Federal improvement/assurance requirements.
- Spearhead system-wide initiatives, including, but not limited to: improving access and flow, enhancing client and family experience, and improving data collection and billing processes.
- Collaboratively lead initiatives to improve client safety, quality, infection control, risk management and client satisfaction.
- Spearhead the enhanced care management and community support program. Participate in system-wide initiatives, including, but not limited to: improving access and flow, enhancing client and family experience, and improving data collection and billing processes.
- Set and meet budgetary goals related to private, public and grant-funded programs; determine resources and activities needed to achieve organizational goals and make recommendations as needed.



- Supervise and develop the Care Coordination and Medical Leadership Team by fostering accountability, promoting collaboration and strength-based leadership, and building a clinical competency training and development program for staff.
- Collaborate with the administrative team to develop systems that facilitate an efficient and comprehensive care environment for clients and staff.
- Serve as a primary clinical contact with community partners by building partnerships with nursing schools and other healthcare-related academic institutions to advance IF's mission and improve client care and care coordination.

Minimum Qualifications:

Required:

- Valid California license as a Registered Nurse (RN)/Nurse Practitioner (NP)/Physician Assistant (PA). Must include State of California Board of Nursing registration number.
- 2-5 years (minimum) relevant management experience in Healthcare Administration.
- Knowledge of the nature and causes of homelessness
- Strong self-management skills.
- Current valid CA driver's license, Have a dependable vehicle with automobile insurance.
- Ability to travel locally and to work evenings and weekends as needed.
- Computer literate; proficiency with MS Access, Word, and Excel.
- Ability to use Google products.

Preferred:

- Bilingual in English and Spanish.
- Proficiency in Google Suite (Mail, Docs, Sheets, Calendar).
- Master's degree

Salary range: \$90,000 - \$110,000 annually

Benefits:

- Medical Insurance funded up to 91% by Illumination Foundation
- Dental and Vision Insurance
- Life, AD&D and LTD Insurance funded 100% by Illumination Foundation
- Employee Assistance Program
- Professional Development Reimbursement
- 401(k) with Company Matching
- 15 days vacation per year, increases to 20 days after 3 years of employment
- 6 days sick per year
- 10 days holiday per year
- Mileage reimbursement at 50 cents per mile.