



WASATCH HOMELESS HEALTH CARE, INC. POSITION POSTING

Position Title:	Chief Operating Officer	Date:	October 2021
Department:	Administrative	FSLA Status:	Nonexempt
Supervisor:	Chief Executive Officer	Status:	Full-time
Amount of Travel:	Limited local travel	Salary:	Competitive

Organization Overview

Wasatch Homeless Health Care, Inc., (WHHC) dba Fourth Street Clinic, Salt Lake City's leading nonprofit healthcare provider for homeless Utahns is an FQHC Patient Centered Medical Home that operates with a staff of 50 and a volunteer network of more than 150. Annually, the clinic serves over 5,000 homeless men, women and children with 32,000 primary care, mental health, substance abuse, dental, specialty care and case management visits. Fourth Street Pharmacy dispenses 60,000 medications. Fourth Street Clinic operates one fixed clinic site and a mobile medical clinic. By increasing homeless Utahns' access to primary care, Fourth Street Clinic is a major partner in ending homelessness, promoting community health, and achieving across-the-board health care savings.

Position Overview

Fourth Street Clinic is seeking a Chief Operating Officer who will be a member of the Executive leadership team along with the Chief Medical Officer and the Chief Financial Officer. The Chief Operating Officer will be the principal operation lead at Fourth Street Clinic. This role is responsible for operational functions that ensure high-quality clinical outcomes and service experience for patients and providers. Using progressive experience, strong leadership skills and the ability to approach business from a creative point of view, ensure health center programs excel.

Core Responsibilities

- Collaborate with the Executive team in setting and driving organizational vision, operational strategy, and hiring needs
- Translate strategy into actionable and measurable goals for performance and growth helping to implement organization-wide goal setting, performance management, and annual operating planning
- Oversee health center operations, building a highly inclusive culture ensuring team members thrive and organizational outcomes are met
- Adhere to health center, federal, state, and local requirements, enforcing compliance and taking action when necessary
- Analyze internal operations and identify areas of process improvement
- Develop actional business strategies and plans that ensure alignment with short-term and long-term objectives in tandem with the CEO
- Monitor performance with tracking and establish corrective measures as needed, and prepare detailed reports, both current and forecasting



- Maintain and build trusted relationships with key customers, clients, partners, and stakeholders

Qualifications:

- Masters of Healthcare Administration, or similar management degree, or clinical discipline
- Demonstrated experience in program development and implementation
- Solid grasp of data analysis and performance metrics
- Demonstrated success in driving clinical and operational improvements
- Strong oral and written communication skills
- Demonstrated ability to foster an inclusive work culture

Preferred Qualifications:

- Be able to diagnose problems quickly and have foresight into potential issues
- Demonstrated success in leading through ambiguity, building a team, and inspiring achievement
- Prior experience in a health care setting with progressive responsibilities and leadership

If interested, please send resume/CV to:

jobs@fourthstreetclinic.org

No phone calls please

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Fourth Street Clinic expressly prohibits any form of unlawful employee harassment based on race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability, or veteran status. Improper interference with the ability of Fourth Street Clinic employees to perform their expected job duties is absolutely not tolerated.