



## Charge to the Administrators Committee

The Administrators Committee of the National Health Care for the Homeless Council is a Standing Committee of the Board of Directors.

The Chairperson will be appointed annually by the President of the Board, will take office on July 1 of each year, and will serve as a member of the Board of Directors and of the Governing Membership. A Vice Chair will also be appointed.

Other members of the Committee will be volunteers and will include Chief Executive Officers, Chief Financial Officers, Chief Medical/Clinical Officers, Chief Behavioral Health Officers, and others in leadership positions from among Council membership.

The Committee will meet monthly via conference call. The National HCH Council will staff the Committee.

The Committee is charged to:

- Inform the Council's administrative Technical Assistance to health centers and others serving people experiencing homelessness;
- Monitor regulatory and policy issues affecting the operation of member agencies, including existing or proposed administrative program requirements issued by HRSA (PINS and PALS);
- Contribute reviewers to the annual Call for Proposals for the National Health Care for the Homeless Conference & Policy Symposium;
- Represent the interests and perspectives of HCH administrators in the Council's interactions with HRSA and other federal partners;
- Provide a forum for peer support and shared problem-solving for administrators of member agencies and others providing health care and related services to people experiencing homelessness.