



Intercultural Mutual Assistance Association
JOB DESCRIPTION

STAFF NAME: TBD
POSITION TITLE: Community Health Worker
TYPE OF EMPLOYMENT: Salary, non-exempt (work hours are Monday through Friday, 8:30 AM until 5:00 PM)

ACCOUNTABILITY: This position reports to Armin Budimlic at IMAA and Jean Gunderson at Mayo

PRINCIPAL RESPONSIBILITIES (aligned with CHW Scope of Practice and specific pilot project funded by Mayo Clinic and United Way of Olmsted County)

- 1) Bridge the gap between communities and the health and social services systems
 - a) Educate community members about how to use health and social services systems
 - b) Educate the health and social services systems about community needs and perspectives
 - c) Communicate with identified populations
 - d) Improve quality of care by aiding communication between provider and patient to clarify cultural practices
- 2) Promote wellness by providing culturally appropriate health information and education to clients and providers
 - a) Assist clients to obtain preventive services referring and linking the client to a primary care physician and providing information about various screening
 - b) Help clients to manage chronic conditions through education about their treatment plan and working with the provider to ensure the plan is acceptable to the client.
- 3) Assist clients to navigate the health and human services system
 - a) Outreach to clients to identify those who need assistance and to increase awareness of IMAA services
 - b) Help clients to complete and submit Minnesota Health Care Programs application, enrollment and redetermination paperwork
 - c) Build relationships and interact professionally with local health and social service providers
- 4) Provide direct services including:
 - a) Lifestyle and survey assessments
- 5) Increase client self-efficacy to achieve wellness
 - a) Educate clients on maintaining wellness and managing chronic conditions
 - b) Identify individual and community needs
 - c) Seek appropriate professional development opportunities
- 6) Document all activities as detailed by direct supervisors

Intercultural Mutual Assistance Association
2500 Valleyhigh Drive NW Rochester, MN 55901
PHONE 507 289 5960 FAX 507 289 6199 www.imaa.net

7) Perform other tasks as assigned by the direct supervisors